**Upland Green Community Organization**

11410 NE 124th Street, PMB 222, Kirkland, WA 98034

Board Meeting Minutes

May 19, 2022, 7:00-8:30pm

Board Members Present: Wendy Rea, Chris Gross, Amy Evans, Kevin Merkling

1. Call to order
   * Meeting called to order at 7:07pm
2. Establish quorum
   * Quorum was established.
3. Reading and approval of minute
   * Aprileeting minutes approval will be tabled for approval via email or at the June board meeting
4. Report of Officers
   * Treasurer
     + No Report
   * Landscape/Architecture
     + Discussion re duplex owner who would like to paint the exterior, however other owner will not work with them. Consensus that the BOD should not get involved in issues between neighbors and instead should encourage them to work together or seek legal counsel, if needed.
     + Owner request received via email for front yard fencing (hog fencing). Chris informed owner via email that an architectural request needs to be received for the board to review/discuss.
   * Overflow
     + Some old doors were left leaning on the fence of the overflow lot. *Action: Kevin is going to manage removal.*
5. Unfinished Business
   * Receipt for Mailbox Replacement
     + *Action: Chris to drop copy to Wendy.*
6. New Business
   * Board Roles & Responsibilities
     + Discussion re list of BOD roles and responsibilities.
       1. *Action: Updating of website and Facebook will role under communications; Wendy to send login information to Amy for both platforms.*
       2. *Action: List will be revisited at June meeting; board members encouraged to reach out to Wendy with any updates.*
       3. *Action: Wendy to send login info for OneNote to full Board. - DONE*
   * Outstanding projects
     + *Action: Paint Color Schemes – Chris to look into the schemes offered at Sherwin-Williams and report back with recommendation*
   * Updating Governing Documents
     + *Action: Wendy to locate the transcript from 2021 Annual Meeting and revisit the project with our attorneys.*
   * Homeowners Open Forum
     + *Action: Wendy to add open forum to the beginning with the June meeting*
     + *Action: Amy to post Board Meeting dial in info to Facebook.*
7. Meeting Adjourned at 7:58.