

Upland Green HOA board meeting Minutes Jan 22nd 2014

Board members present: Celina Bonilla, Jennifer Santiago, Cathleen Dunlop, Joyce Steingold and Lee Roberts

Absent board member: Dave Gover

Four homeowners were present

Meeting brought to order at 7:09PM

All attending are reminded of the expected behavior for the meeting and to adhere to the timer and limit comments to a couple of minutes.

Block watch and Overflow parking - Celina: All is going well. There are three open spaces in the overflow lot.

Landscaping - Joyce: Notices regarding the fire hydrants went out advising homeowners to trim their bushes around the hydrant. No further action will be taken in regards to the hydrants. Homeowners were sent letters reminding them to keep the bushes trimmed so the hydrant can be seen from the street.

The grass is growing back in the Green. Someone put asphalt on the pathways in the Green to level the trails out. This was not done by the board. We will look into repaving the trails. Joyce will ask Rob for a referral. We will get three bids for this job.

Community Relations – Cathy: The website was updated and the phone number was changed to Cathy's number instead of the Skype number. The Easter egg hunt is in April. Cathy asked that the prior homeowner handling the website no longer make changes to the site.
Homeowner comments: One of the homeowners has a lot of Upland Green documents and Easter eggs in her garage that she wants removed. We discussed getting a storage unit or creating a drop box file for online storage of documents. Also discussed finding out if our website has an online filing system for keeping our old documents. Adding a storage container to the overflow parking lot was also discussed.

Treasurer – Jennifer: We have \$26,600.93 in checking and \$35,707.94 in savings for a total of \$62,308.87. We have four problem accounts which are in collections. Something was mentioned about a subpoena that was sent to the attorney. The insurance renewal is coming up and was given to the secretary to look at the premium and check the policy.

Changing from a CPA to a bookkeeper was discussed to save money on the accounting fees. Currently we are paying \$100.00 per hour for a CPA and bookkeepers charge \$20 to \$30 per hour. Board members suggested we look further into deciding to move to a bookkeeper. We currently have a budget that will cover the current cost of a CPA or a bookkeeper.