

Upland Green HOA Meeting Minutes

February 22, 2017

Call to Order: 7:04 p.m.

Attending Board Members: Tom Rocamora, Jennifer Santiago, Michelle Rocamora, Oscar Tiburcio, Lola Tiburcio, Kevin Whelan, Jen Whelan

Absent Board Members: Ashlee Keech

HEAR FROM THE HOMEOWNERS

- A homeowner reported that the dog waste bin in the green had been emptied (this same homeowner reported the issue at January's meeting). Jennifer confirmed that she had reached out to NLS to report the issue.

PRESIDENT'S REPORT (Tom Rocamora)

- Tom reported that two homeowners have raised concerns about two different trees on Upland Green property. *Arborwell* has determined that one tree should be removed and will make an assessment on the other tree very shortly. *NLS* will provide quotes as well.

TREASURER'S REPORT (Oscar Tiburcio)

- Oscar provided the balances of the checking and savings accounts.
 - Oscar will be moving about \$20K from checking to savings within the week.
- 108 full and three partial payments have been received and processed. About a dozen more are pending (Oscar given checks at meeting)
- Oscar plans to complete the organization's taxes within the next two weeks.
- In general, Oscar works on the financials on a monthly basis. But, deposits are always made within a couple days of receipt and he is available to work on more urgent items when and as needed (e.g. statement requests for our attorneys, etc.)
- Jennifer requested that the monthly financials reviewed at the board meetings be shared with the board a couple days in advance.

SECRETARY'S REPORT (Michelle Rocamora)

- No Report

LANDSCAPING REPORT (Jennifer Santiago)

- Jennifer is awaiting quotes from *NLS* for the tree work mentioned earlier as well for power washing some of our pathways that are covered with moss.
- Jennifer talked with the President of Cascade Ridge's Homeowners Association. He reported that the clean-up along one of our overflow parking lots borders had been completed. Both Oscar and Lola reported that was not the case. Lola will provide Jennifer with pictures so that she may show Ross.

ARCHITECTURAL CONTROL REPORT (Kevin & Jen Whelan)

- No Report

COMMUNITY RELATIONS REPORT (Ashlee Keech)

- No Report

OVERFLOW PARKING REPORT (Lola Tiburcio)

- After some discussion, the board agreed to have *Prograss* provide the maintenance work on the Overflow Parking Lot
 - 65cu yards 1.25” crushed
 - Removal of timbers and rocks that are on site along fence.
 - Misc labor and material to place gravel.
 - This includes removing the debris in the pictures you sent, covering the roots with gravel better.
- Lola will reach out to *Prograss* immediately and solidify a date for the work (to fall within the March 13th week)
- Lola will email all homeowners and tenants who use the lot to 1) inform them of the work, 2) let them know when vehicles must be removed and 3) inform them that vehicles will be towed if not removed prior to the work.

NEW BUSINESS

- None

Adjourn: 7:54 p.m.